

**Streets, Building, & Utilities Committee
Markesan City Hall
October 4, 2016**

Call to Order: Meeting called to order by Chair Henke at 6:32 p.m.

Roll Call: By sign in.

Citizen's comments: None

Public Information Session for 2017 Road and Water/Sewer Projects: A number of citizens attended the meeting to learn more about the proposed projects on South High Street, East Water Street, and West Vista Blvd. Citizens were asked to sign in as they entered the meeting. Chair Henke introduced the meeting as an informational session with Martin Hansen and Anthony Doro for the City and Jerry Foelimi from General Engineering who were available to provide information and answer questions. Jerry reviewed the projects displaying maps and providing detailed information about the projects. A number of items were discussed including the proposal to widen the street, project timing, citizen related costs, and access during the projects. Martin and Tony advised that the current issues such as snow plowing and snow pushed up on sidewalks due to small terrace areas and difficulties with access by large vehicles such as the garbage trucks could continue with option 1 which, after construction, returns the street and sidewalks to their existing layout. When asked for a show of hands how many of those present would prefer option 1, all citizens present raised their hands. No one raised their hands when asked about a preference for option 3 which would widen the street and eliminate the sidewalks on the east side.

Old Business

2017 Street/Utility Project Updates: Motion by Ald. Abendroth/Ald. Thiem to recommend to Council that the project follow option one which returns the street after construction to its original layout. Motion carried. Motion by Ald. Triemstra/Ald. Thiem to recommend to Council that on West Vista/North Grand Street, new sidewalk be installed on the south side of W. Vista to N. Grand Street and on the east side of North Grand Street to its south end. Motion carried.

Public Works Report:

Storm Water Issue at 651 West John Street: General Engineering will refine the easement for the Densmoor property and resubmit it to the Committee along with the County plans. A survey will be needed.

Sidewalk Handbook: Motion by Ald. Abendroth/Ald. Thiem to recommend that the latest revision of the Sidewalk Handbook be sent to Council for approval. Motion carried.

Margaret Hollander Living Trust Lawn Invoice: The invoice has already been paid. No further action requested or taken.

Water and Sewer Department Report:

Motion by Ald. Abendroth/Ald. Triemstra to approve the bid from LW Allen for the pump replacement at a cost of \$23,200. Motion carried

New Business:

2017 Water and Sewer Budget: The budget is currently in development. Once Tony has the final numbers he will submit a copy for review.

Well Permit Procedures: Tony explained that the procedure is that a letter is sent to the property owner about the permit. If proper paperwork and permit application is not received, a second letter is sent outlining the penalty for the late submittal. The penalty is \$25.00. If the permit application is still not received a third letter is sent and if still no action, Tony personally contacts the property owner. The Committee will continue to review this issue and look for more efficient options.

Delinquent Water and Sewer Bill Procedures: If the bill is overdue the Water and Sewer department hangs a notice on the property door advising that the water will be shut off if the payment is not made. There are some

extenuating circumstances such as winter restrictions to shutting off water, medical issues, and no access to the individual water source. Some residents call and set up payment plans which at times are not followed. The Committee will continue to review this issue and look for other options in collecting payment.

Ald. Thiem requested that Martin look into some dead trees on the Davey Evans property on High Street.

Closed Session: Street Project Property Purchase: Motion Ald. Thiem/Ald. Triemstra to convene in Closed Session, pursuant to Wis. Stats. 19.85(1)(e) for deliberating or negotiating the purchasing of public properties, the investing of public funds or conducting other specified public business, for competitive or bargaining reasons; motion carried on a roll call vote, Abendroth-aye, Thiem-aye, Triemstra-aye, Henke-aye. Closed session convened at 8:10pm.

Motion Ald. Thiem/Ald. Triemstra to reconvene in open session pursuant to Wis. Stats. 19.85(2); motion carried.

Review Land Use Permits: Permit binder was available for review.

Adjournment: Motion Ald. Thiem/Ald. Triemstra to adjourn; motion carried. Meeting adjourned at 8:23 p.m.

Submitted by Chair Brenda Henke